

Advisory Committee Spring 2023 Meeting
Pharmacy Technician Program
Tuesday April 18th, 2023 11:30AM
Vernon College, Century City Center, Room 115

Members present:

Gary Schultz – United Supermarket Pharmacy
Carla Ellis – URHCS Pharmacy Educator
Jessica Smith – Walgreens Kell West Parkway
Brittany Giddings – URHCS Pharmacy
Taylor Wilson – URHCS Pharmacy
Perry – URHCS Pharmacy

Vernon College Faculty/Staff

Katrina Gundling
Bettye Hutchins
Karen McClure
Zac Nguyen-Moore
Tracy Catlin Amy
Greg Chesterman

Members not Present:

Brittany Giddings – URHCS Pharmacy
Jennifer Cable – Hospice of WF Pharmacy
Coby Garner – Walmart Pharmacy
Nathan Wooten – URHCS Pharmacy
Julie VanPelt – Kell West
Chuck Weaver – Trotts Drug
Jessica Scott – Walmart Greenbriar Pharmacy
Mandy Albers – Integrated Pharmacy via phone

Katrina Gundling began the meeting by welcoming the committee and starting the introductions. On behalf Nicky Clay, Jessica Smith stepped in to chair the meeting.

Chair: Jessica Smith (on the behalf of Nicky Clay)

Vice-Chair: Jessica Smith

Recorder: Taylor Wilson

Old Business/Continuing Business.....Jessica Smith

None

New BusinessJessica Smith

There was no old business listed on the agenda. Jessica Smith continued to New Business.

Jessica Smith asked the faculty member, Katrina Gundling, to review the program statistics with the committee.

Katrina Gundling reviewed the following program statistics. Katrina stated that there has been interest in the night program. She stated if there are not enough students for night class the perspective students are willing to switch to the day program in August.

❖ **Program statistics: Graduates (from previous year/semester). Current majors, current enrollment**

- Program Statistics: Faculty member please insert information below
 - Graduates 2021-2022: 9 (5 female)
 - Enrollment Summer 2022: Pending if we make for night program
 - Majors Fall 2022-2023: 13 students female, 1 male
 - Enrollment Fall 2022: 11 students all female, 1 male

After review of the program statistics, Jessica Smith asked the committee for feedback or recommendations, hearing none she moved forward.

❖ **Local Demand**

Jessica Smith asked the committee for discussion on local demand. Gary Schultz stated that he has one opening at United on old Iowa Park road, he included the new United opening on southwest parkway will have spots available as well. Jessica Smith currently has one opening at Walgreens. Jessica stated that Walgreens model has a path for Pharmacy Technicians to move from Technician to Senior Technician all the way to Store Manager. Amy Perry stated that they hired two students recently and have several PRN opening now. Katrina reviewed indeed, they have currently posted several data entry work from home positions available in Wichita Falls listed now.

Jessica Smith asked the committee for any further discussion on local demand hearing none she moved forward.

Jessica Smith asked faculty, Katrina Gundling, to review facilities, equipment and technology with the committee.

❖ **Evaluation of facilities, equipment, and technology. Recommendation for acquisition of new equipment and technology.**

Katrina gave directions and welcomed the committee to visit the Pharmacy lab. Katrina stated that the only thing the program needs is a laminar airflow hood. The one we have works but is extremely time consuming only allow one student at a time. United Regional donated an airflow hood but the college was unable to make it fit in the lab. Jessica Smith brought supplies to donate to the program.

Jessica Smith asked the committee for discussion or recommendations, hearing none she moved forward.

Jessica Smith asked the faculty, Katrina Gundling, to review external learning experience, employment and placement opportunities.

❖ **External learning experiences, employment, and placement opportunities**

Katrina stated that members are welcome to use the job board as well as contacting her directly for students to hire. Gary Schultz asked if the students were placed locally. Katrina explained the table below, affirming the 2019-2020 and 2020-2021 students were all placed in pharmacy jobs.

Placement Rate of Program Completers by Reporting Year [1]												
	2018-19			2019-2020			2020-21			3-Year Average		
Program	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%
51080500-Pharmacy Technician/Assistant	15	15	100%	6	7	86%	9	9	100%	30	31	95.33%

Jessica Smith asked the committee for discussion, hearing none she moved forward.

Jessica Smith asked the faculty, Katrina Gundling, to review professional development of faculty.

❖ **Professional development of faculty and recommendations**

Katrina Gundling stated that she recently attended the Texas Association of Technical Educators in Austin. She will be attending the Texas Society of Health Systems Pharmacists in Galveston next week. This conference is attended by the State Board and they will be discussing many updates on opioids, marijuana and birth control pills in addition to laws completely changing or expanding.

Jessica Smith asked the committee for any recommendations, hearing none, she moved forward.

Jessica Smith asked the faculty, Katrina Gundling, to review the promotion and publicity of the pharmacy program.

❖ **Promotion and publicity (recruiting) about the program to the community and to business and industry**

Katrina stated that the social media blitz has received lots of “clicks”. Amy Perry stated that URHCS sponsored a career fair and she represented the Pharmacy Program. Bettye Hutchins reported the allied health brochures are currently being updated. Tracy Catlin stated that she has flyers she passes out at all events, including the high school contacts.

Jessica Smith asked for any further discussion or recommendations, no commits were made.

Jessica Smith moved to serving students from special populations. She asked faculty, Katrina Gundling, for further explanation.

❖ **Serving students from special populations:**

Katrina elaborated on the individuals who meet the criteria qualify for the services offered by the Vernon College Proactive Assistance for Student Services (PASS) department. Includes but not limited to quiet testing, longer testing times, interpreters, and special equipment. Katrina stated that the “New Beginnings Program” for students who qualify to receive transportation, childcare, and/or textbook assistance. Perkins funding is aiding students to help break down barriers such as uniforms, supplies and equipment costs.

1. Special populations new definitions:
 - a. Individuals with disabilities;
 - b. Individuals from economically disadvantaged families, including low-income youth and adults;
 - c. **Individuals preparing for non-traditional fields; male/female ratio**
 - d. Single parents, including single pregnant women;
 - e. Out-of-workforce individuals;
 - f. English learners;
 - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - h. Youth who are in, or have aged out of, the foster care system; and
 - i. Youth with a parent who—
 - i. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code); ii. is on active duty (as such term is defined in section 101(d)(1) of such title).

Jessica Smith asked for any discussion, hearing none she moved forward.

Jessica Smith asked faculty, Katrina Gundling, to give more details and discussion on the Pharmacy Technician Program Strategic Plan.

❖ **Suggestions for Strategic Plan (Current Strategic Plan below)**

Katrina Gundling stated that we have very specific goals recommended by our accrediting agency. Katrina includes the Vernon College Mission in conjunction with The American Society of Health-System Pharmacists (ASHP) / Accreditation Council for Pharmacy Education (ACPE). The accreditation entities have added a site survey this year, they are very heavy on measurable

goals as well as changing goals. Katrina asked the committee if anyone had suggestions for the cohort starting in August. She stated that retention has become a huge problem in the program. Amy Perry discussed the retesting in the high schools is taking a toll on colleges, not just VC. Gary Schultz mentioned the students are so afraid to make a mistake and he attempts to build comradery with them to make the student feel needed. Jessica Smith asked the committee for any further discussion or recommendations, hearing none she moved forward.

**Vernon College
Pharmacy Technician Program
Strategic Plan
Program Director: Katrina Gundling**

Vernon College Mission

The Philosophy, Vision, Values, and Mission permeates all facets of Vernon College. They are annually reviewed and updated as needed by the College Effectiveness Committee prior to being presented to the Board of Trustees for review and adoption.

Philosophy

Vernon College is a constantly evolving institution, dedicated primarily to effective teaching and regional enhancement. With this dedication to teaching and to the community, the College encourages open inquiry, personal and social responsibility, critical thinking, and life-long learning for students, faculty, and other individuals within its service area. The College takes as its guiding educational principle the proposition that, insofar as available resources permit, instruction should be adapted to student needs. This principle requires both flexibility in instructional strategies and maintenance of high academic standards. Strong programs of assessment and accountability complement this educational principle. VC accepts the charge of providing a college atmosphere free of bias, in which students can exercise initiative and personal judgment, leading to a greater awareness of personal self-worth. It strives to provide every student with opportunities to develop the tools necessary to become a contributing, productive member of society.

Vision

Vernon College will promote a culture of success for our students and communities through learner-centered quality instructional programs and exemplary services.

Values

Our values define who we are and guide us in conducting our business every day. Our values are our morals – what are important to us at our college.

Vernon College promotes a culture of success through our shared values and commitment to:

Accessibility
Accountability
Building Relationships
Diversity
Inclusion

Innovation
Leadership
Quality
Student Success
Teamwork

Vernon College Mission 2022-2026

The mission of Vernon College is teaching, learning and leading. Vernon College is a comprehensive community college that integrates education with opportunity through our instructional programs and student support services by means of traditional and distance learning modes. Therefore, to fulfill its mission, the College will provide access, within its available resources, to:

- Career technical/workforce programs up to two years in length leading to associate degrees or certificates;
- Career technical/workforce programs leading directly to employment in semi-skilled and skilled occupations;
- Freshman and sophomore courses in arts and sciences, including the new core and field of study curricula leading to associate and baccalaureate degrees;
- Ongoing adult education programs for occupational upgrading or personal enrichment;
- Compensatory education programs designed to fulfill the commitment of an admissions policy allowing the enrollment of disadvantaged students;
- A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;
- Career technical/workforce development programs designed to meet local and statewide needs;
- Support services for educational programs and college-related activities;
- Adult literacy and other basic skills programs for adults; and
- Other programs as may be prescribed by the Texas Higher Education Coordinating Board, such as *60x30TX* or local governing boards in the best interest of postsecondary education in Texas.

Pharmacy Technician Program Strategic Plan

Updated: September 2022

Goal/Objectives	Plan/Strategies	Who	Schedule	Current Progress	Completion
Obtain/Maintain 100% Pass Rate on PTCE	Continue to update curriculum to stay current with new standards and trends	Program Coordinator and Instructors	Continuous	Class of 2022 = 100% Pass rate	Never
Obtain/Maintain 90% Placement Rate	Work with pharmacies in the area to post job openings available in classroom.	Program Coordinator	Continuous	Class of 2022- 86% placement rate	Never

Obtain/Maintain graduation/completion rate at 90%	Work individually with students making a student plan during advisement and during program	Program Coordinator and Instructors	Continuous	Class of 2022-71% completion rate	Never
Increase Recruiting efforts for male students, to obtain 20% population	Work with the recruiting department and getting suggestions from advisory board on how to recruit more of the male population into our program.	Program Coordinator and Vernon College Recruitment	Continuous	Class of 2022 – We had 8% enrollment of male students	Never
Community Involvement	Activities that students may participate in: career fairs, pharmacy site visits, Preview Day, community service projects Activities that pharmacist and pharmacy staff can participate in: career fairs, site visits, speaking engagements	Program Coordinator, Instructors and Advisory Board Members	Continuous	Resuming for the 2022-2023 school year.	Never
Explore offering 2 dual credit courses to local high schools using Zoom video conferencing or another format	Begin offering 2 entry level courses to the area high schools that can be used if they choose to enter the program. Introduction to Pharmacy, Pharmacy Law and Drug Classification	Program Coordinator	1 to 2 year s	Currently in process of notifying counselors to gauge interest	Implementation Fall 2022, have not had any students so far
Evaluate and implement new accreditation standards for pharmacy technician education and training program (new standard to be implemented in January 2019)	Review the revisions for the new accreditation standards for pharmacy technician education and training program and change curriculum as needed (new curriculum to take effect for 2022-2023 school year)	Program Coordinator and Instructors	1 to 5 years	Program Coordinator is working with Dean of Instruction to update curriculum when needed	End of 202324 school year, when new standards will be issued or updated
Implement new curriculum for PHRA 1301 – Intro to Pharmacy and PHRA 1209 – Pharmaceutical Mathematics	New curriculum implemented for 2022-2023 adjusted to fit the new ASHP standards and the new PTCB exam, adjusting curriculum into these two classes after losing Pharmacy Law and Pharmaceutical Math II	Program Coordinator and Instructors	1 to 2 years	To be implemented for the 20222023 school year	End of 20222023 school year and then reevaluated
Evaluate and Implement new program outcomes and goals thru the ASHP/ACPE Accreditation Council for Pharmacy Technician Programs	The program outcomes and goals were introduced in January 2019 and we have been ensuring that they are covered in our program, mapping out each goal and must be updated each time we update curriculum	Program Coordinator	1 to 5 years	To be implemented for 2019-20 school year and continuously monitored	End of 202324 school year, when new standards will be issued or updated

Moving the night program to online or mostly online only meeting face to face for lab component	Making the night program classes online or hybrid, allowing students to customize their lab schedule	Program Coordinator and Instructors	1 to 5 years	To be implemented for 2022-23 school year and continuously monitored	End of 202526 school year, when new standards will be issued or updated
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❖ Adjourn

Jessica Smith hearing no other discussion, suggestions or recommendation moved to adjourn the meeting at 1:04 PM.

Recorder Signature – Taylor Wilson <i>Taylor Wilson</i>	Date: 07/04/2023	Next Meeting: Fall 2023
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